

SCHOOL MEDICATION POLICY

Dear Parents,

Legally schools are not compelled to administer medication to children because of the risks involved and possible legal consequences. However, it is the school policy, wherever possible, to assist children and parents by administering medicines in school time *if* the member of staff concerned is prepared to do so.

The school does impose certain conditions before it will administer medicines to the children in its care.

- Parents **must** ensure that all medicines are clearly marked, with the name of the child, the dosage and times that the medicine should be administered all stated.
- Parents **must** hand the medicine directly to a member of staff.
- Parents **must** fill in and return the consent form below, giving permission for the medicine to be administered at the school.

Melanie Sturt

MEDICATION CONSENT FORM

Child's Name ----- Class -----

Name of Medication -----

Dose required -----

Time to be given to child -----

Period of time this medicine will need to be administered -----

WHEN WAS THE LAST DOSE GIVEN -----

SIGNED -----RELATIONSHIP TO CHILD -----